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STATISTICS

It is regretted that the records of this division since it was established have not been kept in such a manner as to yield readily to statistical study. In the course of some eight months much information has been added by the researches of Junior Officer Trainees standing by for schooling or assignment. The files of this office have been reorganized and are now being kept up to date.

It is worth mentioning that in searching records for data, it was found that in some cases when a girl employee married and continued to work in the Agency, the name on her file was changed to her married name but no record of her change in name was kept. Such items as the fact that individuals had been assessed by the Assessment and Evaluation Staff were not noted and occasionally important papers were missing. It would seem desirable that in addition to the personnel folder which is often made available (with permission) to others than those directly concerned, a master card be maintained for each employee.

The following statistical data is to be found in this annex:

Processing

Review of Files, Interviews, and Actions

Status of Requested Actions

Entrance of Candidates on Duty

Training of Non-OCS JOTs

Training of JOT/OCS Prospects

Military Training of OCS/JOTs

CIA Training of OCS/JOT Returnees

Permanent Placement of JOTs

Women in the Program

PROCESSING

Review of files, interviews and actions

During the period 1 January 1953 to 1 August 1953 the following number of files were reviewed, interviews held and actions requested:

<u>FILES REVIEWED</u>	<u>INTERVIEWS</u>	<u>ACTIONS</u>
214	225	63

Ordinarily files are reviewed before applicants are called in for interview, but this is not always the case, as with walk-ins and certain candidates nominated by recruiters to see me while I am on trips. For these reasons, the number of interviews is greater than the number of files reviewed.

Status of requested actions

Since 1 January 1953 there have been 63 actions requested. The disposition of these cases is as follows:

Entered on duty	11
Still pending	33
Declined	16
Drafted	3
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TOTAL	63
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Entrance of Candidates on Duty

During the same period, the following number of Candidates entered on duty :

Those whose actions were requested since 1 Jan 53	11
Those whose actions were requested before 1 Jan 53	8
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TOTAL	19
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TRAINING OF NON-OCS JOTs

After clearance has been granted and the JOT Candidates have entered on duty, they are enrolled in the Basic Intelligence Course and then entered into an on-the-desk training assignment or into an area and language training program. The current breakdown of JOTs engaged in these programs is as follows:

BIC	ON THE JOB TRAINING	AREA STUDIES AND LANGUAGES
3	1	FSI/Prog A 3
	1	SAIS 2
	1	Prog G 2
25X1A8a	1	
	1	
	1	
	1	
	1	
	1	
	1	
	1	
	1	
3	11	7
TOTAL OF ALL NON-OCS JOTs CURRENTLY IN TRAINING		20
ONE MAN IS ABSENT WITHOUT PAY		1
TOTAL		21

TRAINING OF JOT/OCS PROSPECTS

To avoid losing highly qualified men to the draft, JOTD has made arrangements whereby a draft eligible candidate can be entered on duty on a provisional clearance, granted a temporary draft deferment and then, after full clearance, entered into BIC. Upon completion of BIC he is entered into the service on a specified OCS program. While on duty awaiting a full clearance, candidates are kept occupied conducting various studies and reading projects in and "unclassified training course" set up by JOTD. The breakdown on the personnel engaged in these programs is as follows:

UNCLASSIFIED TRAINING	6
BIC	3
TOTAL	9

All of the preceeding personnel are scheduled for military training and duty upon completion of BIC.

MILITARY TRAINING OF OCS/JOTs

Upon entrance into the service, the candidate is away from the Agency for a peried varying from one to two years. This training normally includes basic, OCS, and a tour of troop duty. Personnel currently away from the Agency for military training or treepe duty are as fellows:

<u>OCS PROGRAM</u>	<u>SPONSORED BY OTR</u>	<u>SPONSORED BY OTHER OFFICES</u>
Air Force	8	1
Army	8	10
Marines	1	2
Navy	5	4
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	22	17
		GRAND TOTAL
		39
		<hr/>
		<hr/>

Upon completion of the OCS program the Junior Officer Trainee is returned to the Agency. If he has not already attended the Basic Intelligence Course, he is entered at this time. If he has, he may be assigned to on-the-desk training or enrolled in a area and language study program. The breakdown on those OCS returnees participating in such programs is as follows:

RETURNEES IN TRAINING	19
IN PROCESS OF ASSIGNMENT	1
SPONSORED BY OTHER OFFICES	2
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TOTAL OF OCS RETURNEES	22
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After completion of their training program and, in the cases of OCS returnees, upon termination of their tour of military duty (none to date), Junior Officer Trainees are permanently placed in a substantive office. The number of JOTs who have been placed in this manner is as follows:

25X1A8a

TOTAL	43
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Since its inception, 21 women have entered the program. As of 15 August 1953, nine have resigned (see Annex #8), nine have been permanently assigned, and three are in training.